Date: September 8, 2014

To: DHS Parents/Guardians/Drivers on Campus
Subject: Student drop-off/pick-up at East Lot Entrance

Please follow all directives given by security staff in the lots and roadways. Their role is to help guide traffic patterns to ensure the safety of all individuals. Please maintain awareness for pedestrians, bicycles and weather conditions as you drive on the campus.

The east parking lot is designated for staff only. Please do not travel through or park in open spaces. We are asking students to wait on sidewalks to be picked up. Students running or walking through the lot randomly creates an unsafe environment for vehicles and pedestrians.

For the safety of all on campus please adhere to the following expectations for dropping off students in the AM and picking up students in the PM.

## AM Drop-off utilizes two lanes.

Cars enter the campus at the stop light and proceed east on High School Drive. Once your vehicle passes the barriers at the east end of the lot you may drive in Lane 1 or Lane 2 to drop off your student.

<u>Lane 1 drop-off-</u> All students should exit to the right toward the north walkway (sidewalk) and proceed to the east entrance of the school.

<u>Lane 2 drop-off-</u> All students should exit left toward yellow striped walkway to the south and proceed to the crosswalk/stop sign.

## PM Pick-up is one lane only.

Cars enter the campus at the stop light and proceed east on High School Drive. Once your vehicle passes the barriers at the east lot you may drive down Lane 1 to pick up your student.

Once you have boarded passengers you may carefully exit into Lane 2 and proceed to the stop sign to depart the campus.

\*\*\*Please reference east lot flow pattern map in the Parking section of this web page.

Your cooperation when driving on the campus is much appreciated. It has a positive impact on the safety and efficiency of our school and our community.

Deerfield High School Deans' Office